



CROWHURST PARISH COUNCIL

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Minutes to the Parish Council Meeting of Crowhurst Parish Council held on Monday, 23rd January 2023 at 7.30pm.

Present: Cllr R Horsman, Cllr G King, Cllr A Beck and Cllr M Higginson.

Absent: Cllr L Siggery.

Apologies received: Cllr L Siggery.

In Attendance: Cllr Steeds (County) and Cllr Montgomery (District).

Clerk to the Council: Emma Fulham

Public:

There was a general thank you to Cllr Steeds for resolving most drains and roadworks. There was still an issue in Crowhurst Village Road and also there were issues in Bowerland Corner and she would continue to follow this up with Surrey County Council. She urged parishioners to log complaints with her and also on the website to get the action required.

There was a query on the boundary consultation to get Crowhurst Lane End included in the ward. Cllr Montgomery explained that this would not form part of the current Boundary Consultation process, any request to do this would first have to be addressed to the current Parish Council covering Crowhurst Lane End.

There was a request to establish a social committee as most of the old committee have stepped down and there was a request for a coronation event.

The Council would communicate the need for volunteers and the Clerk would highlight the coronation weekend as an immediate call to action. A possible Spring walk and picnic was outlined as a coronation idea.

A communication requesting volunteers would also go out in the Crowhurstian. It was also mentioned that the new Committee need to engage others outside the Committee to get involved to spread the load. A handover of events and process need to be transferred to a new Committee.



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There were reports from District and County Councillors.

County Cllr Steeds reported:

She had reported on the highways issues and works completed in the earlier public section.

She reported the Surrey County Council budget would be finalised by 7th February and the increase was likely to be in the region of just under 4% (part adult social care and part precept). Local schools including Lingfield primary were under pressure and inflation would add to the issues with funding.

The boundary change consultation was outlined with proposed groupings with three district Cllrs and wards being proposed. 42 district Cllrs would be retained with 14 wards.

District Cllr Montgomery reported:

She reported further on the boundary change consultation. This required input from councils on grouping as each council would be aligned within a group of three councils in a ward with 3 Cllrs representing the ward. There is a website link <https://www.tandridge.gov.uk/Your-council/Councillors-and-committees/Councillors-by-ward> to make a representation or comment for both residents and the Council. The deadline for comment is 20th March 2023. The results of any changes will be communicated in October 2023, with the outcome implemented for the elections in May 2024. **The Clerk was asked to contact the Clerks at the local councils to find out what other Councils were proposing.**

She reported on the resignation of Liz Lockwood there would be no election till May when the local council elections are held.

Finally she reported the Tandridge budget will be set as a balanced budget without a need for general reserves to be used and it is hoped cuts to services would allow a low increase to the precept.

The main Parish Council meeting commenced at 8:10pm.

50. To accept apologies and reason for absence.

Cllr L Siggery – Holiday

Cllr G King as Vice Chair would chair the meeting in her absence.

51. Declarations of pecuniary and disclosable interests in respect of matters to be discussed. The Chair reminded Cllrs to declare when necessary.

52. To Approve Minutes from Parish Council meeting held on 21st November 2022.

Unanimously approved and signed as a true record.



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53. Matters Arising.
None.

54. To receive reports from Councillors.
None had been received.

55. Correspondence.
The List had been circulated prior to the meeting.
The following matters were highlighted:

- Nature reserve planting – This request was approved.
- Boundary change consultation – This will be reviewed outside the meeting to consider a response. Any formal decision will be need to be ratified after the deadline when the Council meets in March. The Clerk will contact Tandridge District Council about the Parish boundary process separately.
- Coronation arrangements – These were dependent on the volunteer group.
- Liz Lockwood's resignation – Duly noted.
- Fire and rescue survey – The Clerk will circulate this to the Parish.

56. Finance.

(i) To approve accounts for year-to-date 2022/23.

**Unanimously approved the account summary. The account was running to budget with the exception of the trim trail expenditure and the Clerk reported the offset grant from TDC would be paid shortly now the license had been finalised.
The bank reconciliation had been checked and signed as a true record by the Chairman.**

(ii) To approve expenditure as itemised on the schedule.

Unanimously approved the payment list outlined below total £6434.47.

Payments for approval and ratification December 2022 and January 2023

RL Computer Solutions 60.00

Kingswood Xmas Trees 95.00

Community Heartbeat 2,850.00

HMRC 160.46

Emma Fulham 167.82

Surrey Pension Fund 194.54

Dell 599.60

Emma Fulham 632.87

RL Computer Solutions 120.00

Emma Fulham 43.39



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Fast Signs 72.00
Emma Fulham 454.35
HMRC 108.40
Surrey Pension Fund 137.84
Donation 200.00
Village Hall 168.00
Vision ICT 370.20
Total 6,434.47

- (iii) To review the proposed business plan and budget for 2023/24.

The previous decision to keep the precept the same was noted and the revised budget for 2023/24 had been circulated.

The budget was unanimously approved pending three further items taken as separate decisions.

The business plan would be reviewed by the new Council after the elections in May.

- (iv) To approve expenditure on accounting software Alpha from supplier Rialtus at £687.00 plus VAT set up and £175 plus VAT annually.

Unanimously approved to set up for April 1st 2023 this would be added to the 2023/24 budget.

- (v) To consider costs for a gym training session

Unanimously approved up to £100.00.

These would be likely to be held in April and May 2023 and would be added to the 2023/24 budget.

- (vi) To consider costs for Defibrillator training session.

The defibrillator to be installed in the telephone box had been paid for mainly by donations. It would be installed shortly. Cllr King is liaising with Community Heartbeat regarding expected delivery dates for the new defibrillator

First aid and defibrillator training was available and was widely welcomed by those at the meeting.

Community heartbeat offer training sessions.

The Council unanimously approved funding for one session and relevant hall hire to be added to the 2023/24 budget. (Likely costs noted as not likely to exceed £200)

57. To review latest draft of Neighbourhood plan and review consultation plans for Neighbourhood Plan to progress this.



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Due to the absence of Cllr Siggery this item was deferred as no update was available.

(Cllr Steeds left the meeting at 8:40pm and gave her apologies for the March meeting.)

58. To review planning applications and ratify application decisions made between meetings.

Application: 2022/1274

Proposal: Erection of a single storey rear extension and barn conversion.

Location: Old Barn Cottage, Crowhurst Road, Lingfield, Surrey, RH7 6DG

No objections from Crowhurst Parish Council

The Council duly ratified the decision.

59. To review footpaths and kissing gates.

The Council agreed to do a walking tour of the footpaths to review the need and priority of locations for kissing gates.

Cllrs King and Beck would review and report back. John Doust would hand over a historical map of the stiles as a starting point.

The Council would consider the costs and permission from landowners.

60. Items for Reporting or Inclusion in Future Agendas.

- New Cllr promotion and induction.
- Neighbourhood Plan
- Coronation event
- Footpath and kissing gates.
- Boundary review

Dates of Next Meetings:

20th March 2023

Meeting closed at 9pm